**HEALTH AND SAFETY POLICY**

* The hotel is COMMITTED to providing a healthy, safe environment for all employees, subcontractors, visitors and guests.
* All Personal Protective Equipment (PPE) related to various work hazards must be made available to employees, contractors, visitors and guests (where required).
* Where appropriate, safety instructions should be communicated to guests and staff where relevant, i.e. Do’s and Don’ts (i.e. for your own safety, please don’t…” etc.).
* The hotel should have a specific fire and emergency safety policy written on the back of guest room doors that should include, at a minimum, safe directions, emergency exits and a muster point.
* Elevators must have warning signs advising that they should not be used without an adult in the event of an emergency or by "unaccompanied children".
* The health and safety policy should be reviewed at least annually, or more frequently if necessary (i.e. after an accident or near-miss), to ensure that it is both adequate and effective.
* After any accident or near-miss, and where applicable, the hotel must conduct an analysis and implement appropriate preventive/corrective measures. All aspects of the business must be considered in accordance with this policy.

**General manager**

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